

**Bristol Harbour Village Association**  
**Community Meeting - South Bristol Town Hall**  
**July 14, 2022, 6:30 pm**

Call to order at 6:30 pm

**Present:** Gloria Harrington, Ed Wildman, Gina Cushing, Ginny Lalka, John Constance, Patricia King. Kim Pugliese - online. Will Kim - absent, Dave Richardson - absent  
Kenrick: Anita Smith

Gloria welcomed everyone

**Facilities Update - Anita Smith -**

The Pedestrian Bridge and the stairs projects are on track. Specs in and these projects will go out for bids and hopefully will begin mid-September.

- 1) The access system project - fobs being worked on. Two parts:
  - a. Security for Community Center and Recycling Center
  - b. Beach area - get fobs, no end date as yet.
- 2). Maintenance building privacy project - how to shield building from nearby residents?
- 3). Grass around maintenance facility needs to be reseeded, street lights replaced (LED)
- 4). Golf Cart to the beach has worked well.
- 5). New Staff - Kenrick is working with Adecco to find a new Administrative Assistant. Hopefully by mid-August. Corinne and Casandra came at a difficult time - many projects and transition from one management company to another one. Asked the community to be patient with the Kenrick staff. There is a lot to learn as the community is complicated.
- 6). Kayak and Paddle boards - make sure to fill out waivers. They must be on file before one can take out a kayak.

**Financial Update - Ed Wildman.** Audit is finished. The last management company, Crofton, was supposed to handle the 2021 audit. They would not which is why the audit is late. No deficiencies. April, May financials sent to home owners last week, Audit and June Financials will be sent out 7/15/22

**Legal - Gina Cushing**

- 1). Fence Application along the property line. Planning board meeting 7/20/22. Please attend
- 2). Litigation: in discovery until mid-October. Other issues legal is looking into: violations on the waterfront. BHVA has asked the town for help with enforcement.
- 3). Gina read the letter written to Dan Marshall and the two code officers. Field's violations:
  - a. Bison on Cartwright Farms
  - b. The fence on our entrance to dock A erected on our property by Jeremy Fields and Jim Bachman
  - c. Pier installed without a dock permit in our water rights
  - d. Commercial Operation Fields is running on a residential lot in our PD
- 4). 7/12/2022 - DEC said property not in accordance with the site plan. DEC said the town must issue a stop work order to the Fields on the structure they erected on the hill.
- 5). Marine garage is a public safety hazard

6). 7/13/2022 - Jeremy and Cathy Fields burned construction material near their crane. Fire at least 30 feet high. Next day, covered it all with topsoil.

Shawn Grasby - code consultant suggested the town of South Bristol treat BHV equitably.

**Electronic voting** - Anita Smith - BHVA may use this year. This would eliminate mailings, distributing ballots, ballot counting.

**Annual Meeting - 8/13/2022, 10 am, South Bristol Town Hall**

**Questions sent via email:** legal ones already addressed, lawsuits, counter claims. No special assessment in 2022. Fields litigation, Cooks fees, removal of gate at Dock A, stairs. Can we remove the gate, what association fees to the Cooks pay?

**Recreation Committee Report** - Monica Kraft. Announced all the activities, emphasized the ones that cost money. Need resident support!

**Privilege of the floor:** Gloria opened up the floor to homeowners to ask questions. Approximately 10 minutes of questions on golf cart insurance coverage, the audit, bathrooms, Shore Drive, pedestrian bridge and boat access in October, unlocking the shed during the day. Bob Pierce - thanked the BHVA BOD for their hard work.

Meeting adjourned: 7:35

Respectfully submitted,

Patricia King  
Secretary  
BHVA BOD