

APPENDIX D: Schedule of Penalties

To encourage compliance with the BHVA Rules and Regulations, Property Owners may be fined for violations. BHVA’s Board of Directors has adopted this Penalty Schedule, effective immediately until changed by action of the Board of Directors. Any violation by an Owner, Tenant, Invitee, Guest, or Unit Occupant shall, at the Board’s discretion, be subject to the following Penalties:

Violation	1st Violation	2nd Violation	3rd Violation	4th Violation
Refuse and Recycling Facility Violations	Violation Letter	\$100	\$250	Loss of Refuse and Recycling Facility Use for 12 Months
Unauthorized Use of Access Card	Violation Letter	\$100	\$250	Abused Access Card Suspended for 12 Months
Community Center and/or Fire Pit Violations	Violation Letter	\$100	\$250	Community Center Access Suspended for 12 Months
Parking Abuse or Violations	Violation Letter	\$100	\$250	\$500
Pet Violations in the Community	Violation Letter	\$100 to \$250	\$250 to \$500	Mandatory Disciplinary BoD Hearing
Golf Cart or Unauthorized Vehicle Violations	Violation Letter	\$250	\$500	Mandatory Disciplinary BoD Hearing
Speeding	Violation Letter	\$250	\$500	Mandatory Disciplinary BoD Hearing
Pets on the Beach	Violation Letter	\$250	\$500	Loss of Beach Access for Season
Refusing to Sign in at Beach	Violation Letter	\$250	\$500	Loss of Beach Access for Season
Disrespecting or Abusing BHVA Employees	Violation Letter	Loss of Beach Access for Season		
Kayak Loaner Program Violations (refer to Appendix E)	\$250	\$500	Loss of Beach Access for Season	
Failing to Follow the Instructions of BHVA Employees	\$250	\$500	Loss of Beach Access for Season	
Circumventing Beach Access Gate (e.g. climbing over, using tools, etc.)	\$250	\$500	Loss of Beach Access for Season	
Unit Rental Violations	Refer APPENDIX F: BHVA Rules for Owners Renting Their Residences (in a separate document)			
Damaging BHVA property	Responsible Property Owner shall be assessed the cost to repair damages, forfeit the use of all BHVA amenities for 12 months, and incident will be reported to Ontario County Sheriff for potential Legal action.			

When a noncompliance occurs, the following steps will be taken:

- A Violation Letter will be sent to the homeowner via email and USPS detailing the infraction and applicable rule, along with a specific timeframe after receipt of the letter for rectification of the violation. Multiple Violations occurring within the same event will be considered separate Violations.
- A homeowner in receipt of a Violation Letter may contact the management office within 7 days of receipt of Violation Letter to request a Hearing before the Board to discuss the violation and/or penalty levied.
- **Any fine levied shall be paid within 14 calendar days of receipt of the letter. Unpaid fines shall be added to the Owner’s BHVA account of the Violation address. Accounts delinquent more than 30 days shall result in suspension of the Owner’s BHVA Access Cards and potentially a lien being placed on the property.**
- **Important:** Accounts on Autopay generally remit the standard monthly dues payment to BHVA. Payment of a fine added to an account requires a separate manual payment to be made electronically or by check.